

<p>OFFICER DELEGATION SCHEME</p> <p>RECORD OF OPERATIONAL DECISION</p>
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TO BE UPLOADED TO THE E-MEETINGS MANAGER

Date: 24 th March 2022	Ref No: 843
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Type of Operational Decision:	
Executive Decision <input type="checkbox"/>	Council Decision <input type="checkbox"/>
<input checked="" type="checkbox"/> x	<input type="checkbox"/>

Status: For publication

Title/Subject matter:

1. Annual Review of Operations Divisions discretionary fees and charges effective from 1st April 2023

Budget/Strategy/Policy/Compliance – Is the decision:	
(i) within an Approved Budget	Yes
(ii) not in conflict with Council Policy	Yes
(iii) not raising new issues of Policy	Yes

<p>Equality Analysis</p> <p>[Does this decision change or make policy; change or make procedure or working practice? An Equality Analysis must be completed to assess the impact on equality and the relevance of the Public Sector Equality Duty. This should be signed off by your departmental equality representative and accompany this decision form. Please forward a copy to the Equality email for publication].</p>	<p><u>Re: Operations Fees & Charges</u></p> <p>No EA Required - This document does not refer to a change in policy but highlights the updated 2023/24 Operations fees and charges. For information,</p>
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Details of Operational Decision Taken [with reasons]:

Following annual review, approval of revised Fees and Charges for Operations 2023/24

Decision taken by:	Signature:	Date:
Assistant Director (Operations)		24/03/2023
Executive Director or Chief/Senior Officer		27/03/23
S151 Officer		01/03/23
Monitoring Officer		24/03/23
Members Consulted [see note 1 below]		
Cabinet Member/Chair		24/03/23
Cabinet Member Culture and the Economy		31/03/23
Lead Member		27/03/23
Opposition Spokesperson		

Notes
<p>1. It is not generally a requirement to consult with any Members on Operational Decisions but where an Executive Director considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.</p> <p>2. This form must not be used for urgent decisions.</p>

Details of Operational Decision Taken:

Approve the charges as set out below for a range of services provided by the department.

The charges have been reviewed in line with established policy and the new charges have been set taking into account competition and commercial consideration. There will be between 5% and 15% inflation added to income budgets in 2023/24 to contribute towards the Council's budget savings



Fees and Charges
23-24 for Op Dec.xls)